

Leadership Card

Troop Librarian

Name: _____

Patrol: _____

Job Description: The librarian takes care of Troop literature

Leadership Position Coordinator: Advancement Chairman

Duties of Troop Librarian:

- Sets up and takes care of the Troop library
- Keeps records of books and pamphlets owned by the Troop
- Adds new or replacement items as needed
- Keeps books and pamphlets available for borrowing
- Keeps a system for checking books and pamphlets in and out
- Follows up on late returns
- Sets a good example
- Enthusiastically wears the Scout uniform correctly
- Lives the Scout Oath and Law
- Shows Scout Spirit

Requirements: All Requirements must be completed to receive FULL Leadership credit, Otherwise only partial credit may be given. See the indicated adult leaders below to initial requirements.

Leadership Position Mentor: _____

Date/Initials

_____ Growth Agreement

_____ Mid Term Evaluation

_____ End Term Evaluation

_____ Scoutmaster Review

_____ Briefed on duties and responsibilities

_____ Complete Troop level Junior Leadership Training within position tenure or NYLT in the past year

_____ Attend 66% of Troop Meetings Actual percentage _____

_____ Complete an accurate inventory of the Troop library and have the list available at each Troop meeting for interested Scouts and bring the inventory listing each week

_____ Ensure Library contains at least 1 copy of all Eagle Required Merit Badge books

_____ Maintain a sign-out log for materials and follow-up to ensure materials are returned (post an overdue listing once a month at the Troop meetings)

_____ Review the library at least once a month during the period for out-of-date materials and discuss with the advancement chairman for possible retirement from the library

This form is due within 30 days following current 6 month leadership period. If this form is completed mid term to satisfy a rank requirement, it MUST also be completed again at the end of the leadership period to receive credit for the remainder of the leadership period.

Credit from ___/___/___ to ___/___/___

Date: ___/___/___

Leadership Position Mentor Signature

Leadership Record

Name: _____ Position: **Troop Librarian**

Patrol: _____ Credit from ___/___/___ to ___/___/___